



## Standing Order Authorisation

To pay your rent by weekly / monthly standing order, please fill in this form and send it to your bank / building society. If you need help with this form, please see one of our employees at any of our service access points.

**Please note:** Standing Order payments should be weekly / monthly in advance.

To: The Manager

Bank/Building Society: \_\_\_\_\_

Branch Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please pay the sum of: £ \_\_\_\_\_ weekly / monthly

Starting on: \_\_\_\_\_

To: Wakefield and District Housing Ltd  
(Sort Code 55 70 23) (A/C No. 78577306)  
National Westminster Bank plc  
Westgate  
Wakefield

Quoting your tenancy reference number

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You can find this 11 digit number on your rent information card.

Your Name: \_\_\_\_\_

Your Address: \_\_\_\_\_

Account Number: \_\_\_\_\_

Sort Code: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_